

Fall 2022 General Registration Procedure

Event	Time & Date	Note
Release of Final Grades for Spring Semester	September 9	Via DUET system Check and download your grade report after the date listed. You can download it in PDF format from the "Download Grade Report" button at the bottom of the "Grades" menu.
General Registration / Correction	September 21 at 10:00am ~ September 22 at 5:00pm	Regular Student: Via DUET system Special Student: Fill in the Course Registration Form and submit it to the office. Please visit the office during this period if you need any registration help.
Fall Semester classes begin	Monday, September 26	
Review Your Course Registration	September 29 at 9:30am ~ October 3 at 5:00pm	Via DUET system Please review your schedule on DUET and check if the courses you registered are reflected in your schedule correctly.
Registration Error Correction	October 3 at 5:00pm	Via DUET system The office will send a DUET message if you have registration errors. If you receive the message, please follow the instructions to correct the errors.
Final Review of Your Schedule	October 7	Via DUET system Please download your final schedule with the list of courses you have registered from DUET system and keep it for your record.